

## VOLUNTEER CENTRE

### POSITION : SALES ATTENDANT

The Fringues & Cie program offers young women experiencing difficulty integrating into the workforce comprehensive sales and customer service training and paid professional work experience. By working at the YWCA's women's clothing and accessories boutique, Fringues Friperie, the young women can practice what they learn during their training.

We are looking for women to volunteer as sales attendants in the boutique during the summer.

### Key tasks and responsibilities

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- Greet and assist customers.
- Prep merchandise (pricing, washing, ironing, labeling, and marketing).
- Work at the cash.
- Other tasks deemed necessary according to the manager.

### Position requirements

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- **Knowledge:** Retail sales experience (or an interest in acquiring it). Well spoken English and French. Good interpersonal skills.
- **Practical Skills:** Ability to work with the management team to prepare merchandise. A desire to learn sales and customer service skills.
- **People Skills:** The ideal candidate is sociable, pleasant, and helpful. She knows how to prioritize and is flexible and reliable.

### Volunteer conditions

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- Attend an interview with the Volunteer Centre manager.
- Attend a brief training session with the boutique's manager.
- Stick to a specific schedule for the duration of the contract.

### Type of position and schedule

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Regular: Schedule to be arranged with the manager according to candidate's availability. One day a week minimum for an entire summer (mid-June to mid-September) from 10 a.m. to 4 p.m.