

## **VOLUNTEER POSITION: ASSISTANT FACILITATOR – AFTERSCHOOL ACTIVITIES**

The YWCA Montreal is looking for volunteers to support the work of the facilitators who run the extracurricular activities with children from 6 to 12 years old.

### **Key tasks and responsibilities**

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- Give the children a warm welcome;
- Ensure the children's safety;
- Assist with running sports and artistic activities as well as assisting with homework;
- Accompany the group when doing punctual outings;
- Any other tasks requested by the Coordinator.

### **Position requirements**

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- **Knowledge:** Speak French and English. Have notions of child development.
- **Know-how:** How to manage a group, effectively communicate instructions to children and have a sense of responsibility.
- **Soft skills:** Be welcoming, patient, empathic, tolerant, organized and open-minded.

### **Conditions for volunteering**

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- Commit for at least 3 months;
- The YWCA will perform a criminal record search prior to the commencement of your involvement
- Complete a small training at the start.

### **Type of position and schedule**

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From Monday to Thursday from 4 pm to 6 pm or Saturdays from 1 pm to 5 pm. Available at least once a week.