

POSITION : ASSISTANT EDUCATOR – DROP-IN DAYCARE CENTRE

The YWCA's Centre Multi is a place where women can learn and share across cultures and generations; it aims to meet the needs and interests of the community's women, girls and families in terms of their personal development, health and well-being.

In order to make the Centre Multi and other YWCA services more accessible to mothers, we offer a drop-in daycare service for families in the community. The YWCA Montreal is seeking volunteers to help the drop-in centre manager teach and care for children aged 18 months to 5 years.

Key tasks and responsibilities

- Warmly greet parents and children;
- Help create and facilitate the children's activities;
- Ensure the children's safety;
- Tidy the space and maintain materials;
- Assist with the day-to-day tasks of the drop-in centre;
- Other tasks requested by the drop-in centre facilitator.

Position requirements

- **Knowledge:** Oral fluency in French and English;
- **Practical skills:** Experience with children aged 18 months to 5 years;
- **People skills:** Must enjoy working with children and in a team environment; be welcoming, patient, empathetic, tolerant and open-minded.

Volunteer conditions

- Commit to at least one full activity season (about 9 weeks);
- Meet with the drop-in centre facilitator for an interview;
- Complete a short initial training session;
- Must not have a criminal record (a background check will be conducted).

Type of position and schedule

Regular schedule, to be determined according to the needs. From 9:30 am to 12:30 pm. One or two half-days per week.